



Undergraduate Appeal for Exemption to 6-Course Limit Drop Policy

Office of the University Registrar

Petition Type: Petition to exceed the 6-course drop limit

(Check one)

Petition for the course(s) listed below NOT COUNT toward my total of permitted drops

Semester: _____ Year: _____

(Please Print)

TAMIU ID	Last Name	First Name	MI	Date of Birth
Mailing Address		City, State, Zip		Contact Number
Email			Student Classification	
			<input type="checkbox"/> FR	<input type="checkbox"/> SO
			<input type="checkbox"/> JR	<input type="checkbox"/> SR

I request the exemption for the course(s) listed below:

CRN (5-digit)	Crse Prefix (Ex: ENGL)	Crse No. (Ex: 1301)	Crse Sec (Ex: 101)	Cr	Instructor

Note: dropping below full-time may adversely impact health insurance benefits, financial aid, athletic eligibility, USCIS status, veterans benefits, and eligibility to participate in extracurricular activities. Dropped courses may only be appealed in the term they were dropped.

Reason for drop(s):

(Documentation is required)

- Severe illness or other debilitating condition (statement from doctor)
- Care of sick, injured or needy person (statement from doctor or sick/injured/needy person)
- Death of family member or another person who is otherwise considered to have a sufficiently close relationship (death certificate or newspaper obituary)
- Active duty service as a member of the military by the student, a family member, or a person with sufficiently close relationship (orders from service)
- Change in work schedule that is beyond the control of the student (letter from employer)
- Other (please explain) _____

I certify that the information submitted in this appeal, including the supporting documentation, is true and complete to the best of my knowledge. I also understand that submitting an appeal does not guarantee an approval.

Student's Signature: _____ Date: _____

<i>For Registrar's Office Use Only</i>			
Received by: _____	Date: _____	Processed by: _____	Date: _____

Ph.: (956) 326-2250 • Fax: (956) 326-2249

White - University Registrar • Yellow - Student